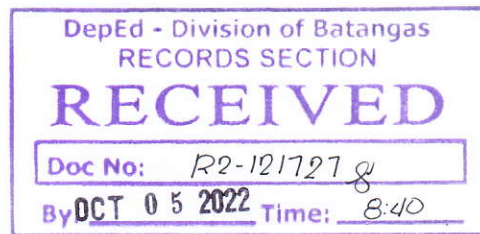




Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS



October 3, 2022

DIVISION MEMORANDUM

No. 302, s. 2022

13th DIVISION MANAGEMENT COMMITTEE MEETING

TO: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Elementary and Secondary School Heads
Section Heads
All Other Concerned

1. Please be informed that the 13th Division Management Committee Meeting (MANCOM) shall be conducted on October 18-21, 2022 8:00 A.M. onwards at M.I. Sevilla's Resort, Dumuit, Lucena City.
2. The agenda of the meeting shall focus on the following:
 - preparation and readiness of the schools, districts, and division for the implementation of 5-day in-person face-to-face classes starting November 2, 2022;
 - School Learning, Recovery and Continuity Plan (SLRCP);
 - School Operations and other issues and concerns;
 - Administrative Matters;
 - Others.
3. Food and accommodation amounting to one thousand two hundred pesos (Php 1,200.00) shall be charged to each participant and will be collected at the venue by district. Personnel who wish to stay overnight at the venue shall pay two thousand pesos (Php 2000.00) per day to cover expenses for board and lodging.
4. Expenses incurred relevant to the conduct of the activity shall be charged against Division and School MOOE subject to usual accounting and auditing procedures.
5. The schedule of the participants in this activity is listed on Enclosure No. 1. The Technical Working Group is listed on Enclosure No. 2. Participants are advised to bring a copy of the Vaccination Card. Adherence to health and safety protocols is highly encouraged.
6. Immediate and wide dissemination of this Memorandum is desired.

MERTHEL M. EVARDOME, CESO V
Schools Division Superintendent

DEPEDBATS-ODS-F-009/R1/11-22-2021



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City
☎ (043)722-1840 / 722-1796 / 722-1437 / 722-2675 / 722-1662
✉ deped.batangas@deped.gov.ph
🌐 www.depedbatangas.org



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

Enclosure No. 1

DATE	DISTRICT	PARTICIPANTS
October 18, 2022	CALACA SAN JUAN WEST MALVAR PADRE GARCIA SAN LUIS LIAN BALETE MATAASNAKAOY BAUAN EAST	<ul style="list-style-type: none">• Public Elementary and Secondary School Heads• Public Schools District Supervisors• SDS and ASDSs• CID and SGOD Chiefs• Administrative Officer V- Admin• SDO Nurse
October 19, 2022	ROSARIO WEST SAN PASCUAL TUY MABINI BALAYAN EAST TAAL SAN NICOLAS NASUGBU EAST	<ul style="list-style-type: none">• Public Elementary and Secondary School Heads• Public Schools District Supervisors• SDS and ASDSs• CID and SGOD Chiefs• Administrative Officer V- Admin• SDO Nurse
October 20, 2022	SAN JUAN EAST LEMERY TAYSAN LAUREL IBAAN AGONCILLO BALAYAN WEST TALISAY ALITAGTAG	<ul style="list-style-type: none">• Public Elementary and Secondary School Heads• Public Schools District Supervisors• SDS and ASDSs• CID and SGOD Chiefs• Administrative Officer V- Admin• SDO Nurse
October 21, 2022	LOBO CALATAGAN ROSARIO EAST SAN JOSE TINGLOY NASUGBU WEST BAUAN WEST CUENCA STA. TERESITA	<ul style="list-style-type: none">• Public Elementary and Secondary School Heads• Public Schools District Supervisors• SDS and ASDSs• CID and SGOD Chiefs• Administrative Officer V- Admin• SDO Nurse

DEPEDBATS-ODS-F-009/R1/11-22-2021



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City
☎ (043)722-1840 / 722-1796 / 722-1437 / 722-2675 / 722-1662
✉ deped.batangas@deped.gov.ph
🌐 www.depedbatangas.org



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

Enclosure No. 2

13th DIVISION MANCOM TECHNICAL WORKING GROUP
October 18-21, 2022

ASSIGNMENT	NAME OF IN-CHARGE
Audio Visual Prayer & National Anthem	Day 1- Russell Perez Day 2- Benedicto Calingasan Day 3- Louie Alvarez Day 4- Rundolph Abanto
Attendance, Certificate & Registration Fee Program Master of Ceremony (Day 1-4)	JIMMY J. MORILLO Day 1- Jenevieve P. De Leus Day 2- Nina Dimaculangan Day 3- Erickson T. Gutierrez Day 4- Movita O. Cruzat
Minutes of the Meeting (Day 1-4)	Day 1- Mary Grace L. Mendoza Day 2- Janice R. Geli Day 3- Ma Teresa Caringal Day 4- Nalaine M. Quitain

DEPEDBATS-ODS-F-009/R1/11-22-2021



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City
☎ (043)722-1840 / 722-1796 / 722-1437 / 722-2675 / 722-1662
✉ deped.batangas@deped.gov.ph
🌐 www.depedbatangas.org